



Ho Chi Minh City, July 30, 2021

## **MINUTES OF MEETING**

### **Regarding the detailed content of the online courses to be taught on the e-learning system under the framework of the MARE Project**

The Scientific Council members of the Faculty of Marine Resources Management have met to discuss and given comments on the detailed content of seven courses that are expected to be taught on the e-learning system under the framework of the MARE Project.

Time: 10:00 – 12:00, July 30 2021

Location: Room B, University of Natural Resources and Environment of Ho Chi Minh City

#### **I. Participants:**

<b>No.</b>	<b>Full name</b>	<b>Organisation</b>	<b>Position</b>
1	Prof. Dr. Nguyen Ky Phung	Department of Science and Technology Ho Chi Minh City	Chairman
2	Dr. Le Thi Kim Thoa,	Ho Chi Minh City University of Natural Resources and Environment	Vice chairman
3	Assoc.Prof.Dr. Le Quang Toai	Institute of Meteorology, Hydrology, Hydrology and Environment	Member
4	Assoc.Prof.Dr. Nguyen Thi Bay	Ho Chi Minh University of Science and Technology	Member
5	Dr. Bao Thanh	University of Natural Resources and Environment Ho Chi Minh City	Member
6	Dr. Nguyen Van Tu	Institute of Tropical Biology	Member
7	Dr. Dinh Ngoc Huy	Ho Chi Minh City University of Natural Resources and Environment	Member Secretary

#### **II. Content**

##### ***1. Report on the content of seven courses that expected to be taught on the e-learning system under the framework of MARE Project***

On behalf of the MARE Project and deputy head of the Faculty of Marine Resources Management, Dr. Le Thi Kim Thoa presented the reason for inviting members of the scientific council to attend the consultation session for 07 detailed content of the seven courses. These 7 courses have been taught on the e-learning system under the MARE Project as follows:

- Modelling the marine environment - 4,5 ECTS – revised course
- Fisheries and Oceanography - 3 ECTS – New course
- Management of marine resources and environment - 3 ECTS – New course
- Port and marine construction - 3 ECTS – New course
- Marine ecology - 4,5 ECTS – revised course
- Control of marine pollution - 3 ECTS – New course
- River and sea interaction - 4,5 ECTS – New course

The course content was emailed to each member of the scientific council.

## **2. Organize to collect opinions on the contents of 07 online courses**

The results of collecting opinions from 7 members of the scientific council to vote for each subject are as follows:

### **2.1. Objectives of 7 online courses:**

X satisfactory 07/07 votes ☐ unsatisfactory 0 vote

### **2.2. Layout of 7 online courses:**

X satisfactory 07/07 votes ☐ unsatisfactory 0 vote

### **2.3. Contents of 7 online courses:**

X satisfactory 07/07 votes ☐ unsatisfactory 0 vote

### **2.4. Time for allocating content in 7 courses:**

X Reasonable 07/07 votes ☐ Unreasonable 0 vote

### **2.5. Preparing assessment tools and tools:**

X satisfactory 07/07 votes ☐ unsatisfactory 0 vote

### **2.6. Developing criteria for assessing learners:**

X satisfactory 07/07 votes ☐ unsatisfactory 0 vote

### **2.7. Teaching and learning materials of 7 courses:**

X satisfactory 07/07 votes ☐ unsatisfactory 0 vote

## **3. Conclusions:**

- All members unanimously approved the content of the above 07 courses
- However, the scale and form of midterm and final exams need to comply with the regulations of the Ministry of Education and Training.
- The content of the lecture needs to be converted to video or pdf file, uploaded to the elearning system.

- Teaching and learning materials for students need to be digitized and uploaded on the e-learning system.

Dr. Le Thi Kim Thoa, Deputy head of the Faculty of Marine Resources Management, on behalf of the MARE Project, thanked the members of the Scientific Council for agreeing to approve the content of 07 courses. She will request lecturers who in charge of teaching these courses to carry out the necessary work to start these courses soon, meeting the progress of the Project as well as the curriculum of the courses.

The session ends at 12 o'clock, July 30, 2021.

This minute is made into 01 copy and kept at the Faculty of Marine Resource Management.

Secretary

Chairman

Dr. Dinh Ngoc Huy signed

Prof. Dr. Nguyen Ky Phung signed



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**ĐÁNH GIÁ NỘI DUNG BÀI GIẢNG  
TRỰC TUYẾN PHỤC VỤ DỰ ÁN MARE  
ONLINE COURSE CONTENT REVIEW  
IN THE MARE PROJECT**



**DANH SÁCH THAM DỰ  
(LIST OF ATTENDEES)**

Tên buổi họp- Title: Đánh giá nội dung môn học trực tuyến- Online course content review  
Dự án: Project: MARE - Marine Coastal and Delta Sustainability for Southeast Asia  
Mã dự án: Numbers 610327-EPP-1-2019-1-DE-EPPKA2-CBHE-JP  
Thành phần- Participants: Science council members of Marine Resources Management Faculty, HCMUNRE  
Địa điểm- Place: Room B, Ho Chi Minh City University of Natural Resources and Environment  
Ngày- Date: 30 July 2021

No.	Họ tên-Full name	Đơn vị- Units	Chữ ký Signature
1	Nguyen Ky Phung	Director of Science and Technology of Ho Chi Minh City Department, chairman	
2	Le Thi Kim Thoa	Deputy head of Marine Resources Management Faculty, HCMUNRE, vice-chairman	
3	Le Quang Toai	Institute of Meteorology, Hydrology, Hydrology and Environment, member	
4	Nguyen Thi Bay	Head of Fluid Mechanics Division, Faculty of Civil Engineering, University of Technology Vietnam National University HCM City, member	
5	Nguyen Van Tu	Vice Director of Institute of Tropical Biology, member	
6	Bao Thanh	Water resources Management Faculty, HCMUNRE, member	
7	Dinh Ngoc Huy	Marine Resources Management Faculty, HCMUNRE, Secretary	